



## Notice of Meeting of the Parish Council

Members of Plaistow and Ifold Parish Council are summoned to attend the Full Council Meeting on **Wednesday 7<sup>th</sup> January 2026 at 19:30, Winterton Hall, Plaistow.** Members of the Press and Public are welcome to attend.

Dated: 23<sup>rd</sup> December 2025

Yours faithfully,

*J Bromley* Clerk & RFO to the Council

## MEETING AGENDA

This agenda, Clerk's Report and appendices can be found on the Parish Council's website: [www.plaistowandifold-pc.gov.uk](http://www.plaistowandifold-pc.gov.uk) | Alternatively, please contact the Clerk for hard copies or remote access: [clerk@plaistowandifold-pc.gov.uk](mailto:clerk@plaistowandifold-pc.gov.uk)

- | Number | Item   |
|--------|--|
| 1.     | <b>Apologies for absence</b><br><b>Recommendation:</b> - To receive and accept apologies for absence.  |
| 2.     | <b>Disclosure of Interests</b><br><b>Recommendation:</b> - To receive any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the <a href="#">Localism Act 2011</a> Chapter 7 ss.26 – 37, in relation to matters on the agenda.  |
| 3.     | <b>Minutes</b><br><b>Recommendation:</b> - To approve the Minutes of the Parish Council meeting held on <a href="#">17th December 2025</a> and resolve to sign via Secured Signing in accordance with S.O. 12(g).  |
| 4.     | <b><u>Public Forum</u> None.</b><br><b>Recommendation:</b> - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and the Parish Council's <a href="#">Standing Orders</a> 3(d), (e), (h), (i) – (k). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 7 <sup>th</sup> January 2026. In accordance with <a href="#">Standing Orders</a> 3(f) and (g), Public Participation shall not exceed 10 minutes, unless directed by the Chairman; and a speaker is limited to 5 minutes. |
| 5.     | <b>To receive reports from County and District Councillors</b><br><b>Recommendation:</b> - To give an opportunity to receive an update from Councillors at a District and/or County level on business and activities that affect Plaistow and Ifold Parish and the local area.   |

6. **Planning Matters**

1. [22/02346/OUT](#) **Foxbridge Golf Club Foxbridge Lane Plaistow RH14 0LB**

Outline application for a wellbeing and leisure development comprising up to 121 holiday units; the construction of a spa with accommodation of up to 50 bedrooms; the conversion of the former clubhouse into a restaurant and farm shop; the formation of a new vehicular access from Foxbridge Lane, new internal roads, footpaths, cycle routes and car parking areas; the construction of a concierge building and new hard and soft landscaping, including the formation of new ponds. All matters reserved except for means of access.

**See Clerk's Report:**

**Recommendation:** - To consider making a statement at the Planning Committee at CDC Offices when the above application is considered at 9.15am on 11th February 2026

2. **Neighbourhood Plan.**

**Recommendation:** - To receive the Design Guidelines and Codes updated to include reference to NPPF Dec 24, the adopted Local Plan 2021-2039 Policies and updates in the emerging Neighbourhood Plan 2023-2039 and adopt for publication as recommended by the NP Working Group meeting on 17<sup>th</sup> December 2025. To be circulated separately.

**Recommendation:** - To receive the Regulation 14 Neighbourhood Plan 2023-2039 as recommended by the NP Working Group with minor updates arising from the comments received from the Autumn 25 informal consultation and approve for Regulation 14 Consultation 2<sup>nd</sup> February 2026 to 31<sup>st</sup> March 2026 an eight-week period.

3. **Foxfields**

**Recommendation:** - To receive any update on the situation regarding the potential purchase of this field.

4. **CDC Planning Update**

**See Clerks report.**

**Recommendation:** - To agree a representative for one of the sessions listed in the Clerk's report.

7. **Financial Matters**

- 1) [Financial Reports to 20<sup>th</sup> December 2025 to 17<sup>th</sup> January 2026](#) -Includes bank reconciliations to 31<sup>st</sup> December 2025 and the income and Expenditure from 20th December 2025 to 17<sup>th</sup> January 2026 which includes Order for Payments for January and any payments already made for Ratification. To be circulated separately.

**Recommendation:** - To receive, review and note the financial reports and appoint three signatories for the Order for Payments and a Councillor to authorise bank BACs

2) Budget Forecast 25/26 at 30<sup>th</sup> November 2025

**Recommendation:** - To note the updated budget forecast at 30<sup>th</sup> November 2025 as approved by the Finance committee at their meeting on 7<sup>th</sup> January preceding this meeting, as recommended to the Finance Committee by the Finance Working Group following their meeting on 5<sup>th</sup> January 2026. To be circulated separately.

3) Precept 26/27

**Recommendation:** - To receive and approve or amend the Recommendation from the Finance Working Group and Finance Committee for the 2026/2027 Precept with regard to the Council Tax calculations table. To be circulated separately.

4) Clerk's Delegated Decisions -[Scheme of Delegation](#)

**Recommendation:** To note and ratify the following decision(s) made by the Clerk pursuant to paras 3.1.2, 3.1.3, 3.1.5, 3.1.6 of the Scheme of Delegation: -

8. **Clerk's update & items for inclusion on a future agenda**

Recommendation: - To receive general updates and resolve to add any matters arising to a future agenda in relation to: -

1. Cox's Pond Roadside barrier. No progress on this WSCC have acknowledged submission of safety alert but there has been no action to date.
2. Annual Parish Meeting 13<sup>th</sup> May 2026 – Ideas for speakers/presentations verbal update.
3. Hard copy Newsletter Winter 2026– verbal update.
4. Summer 2026 event. To be discussed further to bring the four communities together.

9. **Correspondence**

None.

10. **Items for Church Newsletter**

11. [Date of next meetings](#)

Recommendation: - To note the dates of forthcoming meetings:

- 13<sup>th</sup> January 2026 7.30pm Winterton Hall -Planning Committee.
- 10<sup>th</sup> February 2026 7.30pm Kelsey Hall- Small Hall -Planning Committee
- 11<sup>th</sup> February 2026 7.30pm Kelsey Hall- Large Hall- Full Council.